

ALBERTA SOCIETY OF SURVEYING AND MAPPING TECHNOLOGIES

47th Annual General Meeting

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47th ANNUAL GENERAL MEETING

May 24, 2019

Edmonton, AB

MINUTES

1.0 Morning Activities

The morning was spent listening to presentations and doing member strategic planning.

Business part of AGM started after lunch at 1:00 pm.

2.0 Introduction of 2018 – 19 Council:

Brian Ball, President, Brad Ashley, Vice President, Steve Dixon (absent), Past President; Lance Hummel, Registrar; Darryl Larson, Treasurer; Council Members (1 Year): Lance Hummel, Josh Southgate, Adam Pitcher (resigned); Council Members (2 Year): Jason Blondin (absent), Greg Martin, Steve Pugh (absent) and Lilly Wong, Executive Assistant.

3.1 Attending in person.

Members: Alejandro Caldera, Robert Cream, Ray Heilman, Tim Kirby, Ronny Ma.

Non-Members: Bruce Clark, Bernard Lamarshe

Voting Members: 9 members, not counting chairman B. Ball

3.2 Members attending via GoTo Meeting.

Barry Bleay, Greg Martin, Barbara Ng, George Kiema.

3.3 Proxy Votes

There were 21 proxy votes sent in for this AGM meeting. Executive Assistant has a copy of all proxy consent forms stored on file if they need to be referenced.

There were enough in attendance and by proxy to make quorum.

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3.0 Agenda:

3.1 The Agenda was reviewed, and additions or changes were requested. There were none.

3.2 Motion to adopt Agenda.

MOTION: Rob Cream moved to adopt the Agenda as presented. Ray Heilman seconded. Carried.

4.0 Minutes of the 46th Annual General Meeting:

4.1 Errors or Omissions:

- The title of 2.0 should be corrected to “Introduction of 2017 – 18 Council” rather than “Introduction of 2016 – 17 Council”
- Mention of the other two speakers was put into the first paragraph.
 - Verda Kocabas – Academic Chair at SAIT
 - Scott Westlund – ALSA - Director of Practice Review
 - In addition, Mike Fretwell, ALSA Past President spoke at the beginning

4.2 Motion to Adopt Minutes:

MOTION: Rob Cream moved to adopt the 2018 AGM Minutes as corrected. Ray Heilman seconded the motion. Carried.

5.0 Reports: (See the 2018-2019 Year End Report for reference)

5.1 President’s Report: Brian reviewed his written report and answered any questions.

5.2 Registrar’s Report: Lance reviewed the stats on membership in his report.

Questions

1. How many students go on to apply for certification or TT membership? We have not kept statistics on this information but could gather it from old records.
2. How does Recertification work? It is done to move up to a higher level of certification.

5.3 Treasurer’s Report:

Darryl Larson presented the Treasurer’s report. He discussed details of the Education Reserve Fund. He also thanked Lilly for preparing the Treasurer reports.

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5.4 Auditor's Report:

The Auditor's Report signed by Steve Dixon and Chris Martin. This report is sent to Alberta Corporate Registries each year.

MOTION: Darryl Larson moved to accept the Treasurer's Report as presented. Barry Bleay seconded. Carried with Ray Heilman opposed.

5.5 ALSA Standards Liaison Report:

Greg Martin reviewed his report and answered questions.

Pros/Cons of using GoTo Meeting for holding meetings discussed.

Pro: Very handy because it does avoids having to do a lot of travel.

Con: Too easy to remain silent and not participate during the meeting.

6.0 COMMITTEE REPORTS:

6.1 Education:

GIR was launched in Calgary and was extremely well received. See year end report for details. Thanks to all who helped to make this happen.

- Questionnaires need to be examined and revamped. Numbering system may be off. Numbering is backwards. Make it clear whether a 1 or a 5 is the highest rating. Some respondents may have been confused thinking that they were giving a high number when the actually marked the lowest number for evaluation.
- Costs of the course was kept low (\$75/person) due to sponsorship donations.
- Sponsorships were sold off within 24 hours.
- May hold it in both cities if numbers will support that.
- Need to have a checklist of tasks to complete to hold a GIR for future reference.

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6.2 Membership

Brad Ashley reviewed his membership committee report and handled any questions.

6.3 Legislative: Rob Cream indicated his commitment to the ASSMT society. He has been busy but assures us new legislation changes will be made. The timeline on making RST changes depends on the schedule of the government. With three changes in government since this was started, things are uncertain. ASSMT is ready to respond but is up to the government to make the next move. We can make small housekeeping changes to our bylaws as they come up. Rob does not attend council meetings, but he will attend if his presence is required. ALSA is monitoring the issue and will know when the government is ready.

The Education Reserve Fund is for handling only ASSMT legal requirements.

6.4 Public Relations: Brad Ashley reviewed his report.

- A new website was developed, and an automatic twitter feed was implemented.
- A new power point presentation was developed.
- Getting It Right was promoted.
- A newsletter feature is desired but, without a campaign manager to monitor opt in/out options, if the newsletter is being read, which articles are of most interest, etc, it is hard to justify putting volunteer hours into this. A template for the newsletter has been built. In the past, getting content for the newsletter was the challenge.

7.0 Adoption of Reports

Brian thanked all the committee members for their hard work.

MOTION: Barry Bleay moved to accept the 2019 reports as presented. Rob Cream seconded. Carried.

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7.1 Additional Discussion: Open Forum

Discussion Topics of Strategic Planning (for the benefit of the afternoon on-line audience)

- Within ASSMT we have some members with strong technical credentials who might be a presenter at our GIR. Would it be useful to have them make a presentation at a GIR?
- What does ASSMT do well and what can we improve on? ASSMT has a rock solid certification process but not many people know about us. We need to determine how to get more exposure. Perhaps use testimonials on our website? How do we drive more people to the website? In BC, legislative clout is good motivation. People become certified because the government requires them to be certified. This legislation was driven by disgruntled land surveyors.
- History of ASSMT, ASSET and ALSA was discussed. ASSET did not align as well as ASSMT did with what the ALSA wanted. There was lots of interest in ASSMT from ALSA when the RST was discussed but we also need to focus on the value of the society as it is today rather than it's future value and wait on the government.

8.0 Election of Auditors:

MOTION: Darryl Larson moved to continue to use Steve Dixon and Chris Martin as auditors for the next year. Rob Cream seconded. Carried.

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9.0 Election of New Officers:

9.1 Scrutineers – There was no need for scrutineers as there were no contested positions.

9.2 Elections from the Floor-

Brad Ashley agreed to be nominated for President

Andrew Bosch agreed to be nominated for 2 year Councillor

Barbara Ng agreed to be nominated for 2 year Councillor

Josh Southgate agreed to be nominated for 2 year Councillor

Darryl Larson agreed to be nominated for Vice-President

Lance Hummel agreed to remain as Registrar

Darryl Larson agreed to remain as Treasurer

Steve Pugh, Greg Martin, and Jason Blondin to continue onto their 2nd year as Councillor

9.3 Motion to Close Elections:

MOTION: Rob Cream moved to close the elections, seconded by Ray Heilman. Carried with Ray Heilman opposed.

Congratulations to all who let their name stand and welcome to our new council.

Brad Ashley took on chairmanship of the meeting from here on.

10.0 Announcement of New Officers:

Brad Ashley, President

Darryl Larson, Vice President

Brian Ball, Past President

Darryl Larson, Treasurer

Lance Hummel, Registrar

Steve Pugh, Greg Martin, and Jason Blondin: One Year Councillors

Andrew Bosch, Barbara Ng, Josh Southgate: Two Year Councillors

11.0 Thank you to Council stepping down:

Brad Ashley thanked all current and retiring Council Members for their hard work and support for the past year. He also thanked Lilly Wong for all her work with the AGM and with Council throughout the year.

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12.0 Installation of New 2019-20 Council:

Brad Ashley read out the names of council as presented in section 10.

13.0 New Business

13.1 Committee Volunteers & Appointments

Treasurer: Darryl Larson Registrar: Lance Hummel

ASSMT Committee/Liaison 2018-19 Sign-up Sheet **ASSMT Committees & ALSA Committee Representatives:**

Education:

Chair: Brian Ball, Greg Martin, Ray Heilman

Membership and Public Relations: (merger to be decided at future council meeting)

Chair: Brad Ashley, Tim Kirby, Josh Southgate, Alejandro Caldera

Legislative:

Rob Cream – Chair; Kevin Laiss, Chris Martin

AGM:

Brian Ball

Nomination:

Brian Ball

ALSA Liaisons:

Liasion – TBA
Advisor – Gerda Kocabas, SAIT

ALSA Standards:

Greg Martin

Discipline:

Brian Ball

Auditors:

Steve Dixon and Chris Martin

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ACTION ITEMS:

- Each Committee Chair is to bring proposed Terms of Reference for their committee at the next council meeting.

14.1 Future AGM Meetings

- Council to set the location the AGM to be held in 2020.
- Tentative date is May 29, 2020

15.0 Closing the AGM: meeting was adjourned at 3pm.

Meeting recorded on GoTo meetings and minutes written by Lilly Wong, Executive Assistant